Introduction

In this tutorial you will learn how to reset your password.

Remember password

**Step 1:** To begin, enter the URL [http://myportal.bhcc.edu/bhcc/](http://myportal.bhcc.edu/bhcc/) on the internet browser as shown below

The Welcome Page appears as shown below
**Step 2:** Click Don’t remember your password? from the landing page.

The page to retrieve your password appears as shown below.
Step 3: Click I don’t remember, reset my password link

The page to reset your password appears as shown below

Step 4: Enter Last Name in the required field

Step 5 (Optional): Enter SSN in the field provided

Step 6: Enter Student ID number in field provided
Step 7: Click Submit button

The page to select an e-mail address appears as shown below

**Step 8:** Select your bhcc e-mail address from the drop-down field

**Step 9:** Click Submit button
The Reset Password Confirmation page appears as shown below

![Reset Password Confirmation](image)

Step 10: Click OK button

Congratulations you have successfully reset your password!

**Conclusion**

We Hope this guide was helpful!